



**LEXINGTON COMMUNITY EDUCATION**  
 146 Maple Street, Lexington, MA 02420  
**Phone:** (781) 862 8043 **Fax:** (781) 863 5829  
**Email:** info@lexingtoncommunityed.org  
**Website:** www.lexingtoncommunityed.org



**CS DRIVING SCHOOL**  
 2 Winter Street, Waltham, MA 02451  
**Phone:** (781) 891 0460 **Fax:** (781) 891 3629  
**Email:** contact@csdriving.com  
**Website:** www.csdriving.com

**DRIVER EDUCATION PROGRAM REGISTRATION FORM**

Please *print* in ink

**STUDENT INFORMATION**

Legal Name: \_\_\_\_\_ Preferred Name *if any*: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_ High School: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Learner's Permit?  Yes  No Permit #: \_\_\_\_\_  
 Date Obtained: \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
 Health Issues:  Yes  No Please Explain (if yes): \_\_\_\_\_

**PARENT 1 INFORMATION**

**PARENT 2 INFORMATION**

Name: \_\_\_\_\_ Name: \_\_\_\_\_  
 Cell Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_ Email: \_\_\_\_\_

**COURSE SELECTION**

**CLASSROOM SELECTION**

Prices **do not include** future fees to be paid to the Massachusetts RMV

Visit [www.lexingtoncommunityed.org](http://www.lexingtoncommunityed.org) to select class dates/times.

Once your selections are made, fill in the dates below

**Complete Driver Education Course: \$650.00**

*Includes all requirements needed for junior operators to be eligible for a Certificate of Completion and Road Test, and to acquire a Driver's License*

- [30] Hours Classroom Instruction
- [12] Hours Behind-the-Wheel (BTW) Driving Instruction
- [6] Hours Observation
- [2] Hour Parent/Guardian Orientation Class

	MONTH of class	START date
First Choice		
Second Choice		

**Behind-the-Wheel Driving Instruction Only: \$600.00**

*Includes the following requirements needed to complete the full course*

- [12] Hours Behind-the-Wheel (BTW) Driving Instruction
- [6] Hours Observation
- [2] Hour Parent/Guardian Orientation Class

**HOW TO REGISTER**

Please complete and sign this form. You may mail, fax or hand deliver to the LCE office, located in the main office of LHS. Please send check or credit card information along with the completed registration form by

Fax (781) 863-5829 **or** Mail to:  
 Lexington Community Education  
 146 Maple St, Lexington, MA 02420

Refund Policy: No refunds after 30 days. Non-transferable.

**Classroom Instruction Only: \$325.00**

*Includes the following requirements needed to complete the course*

- [30] Hours Classroom Instruction
- [2] Hour Parent/Guardian Orientation Class

**PAYMENT INFORMATION**

Please make CHECK payable to Lexington Community Education - or -

Provide your CREDIT CARD information (Visa or MasterCard Only)

CC #:     -     -     -

Exp Date:   /   Verification Code (last 3 digits on back):

Cardholder Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Lexington Community Education

Dear Parent & Student:

CS Driving School has contracted with Lexington Community Education to offer Driver Education to students wishing to obtain their Certificate of Driver Education. Below is a summary of the Driver Education Program requirements along with the Student/Parent Contract and Registration Form. CS Driving School must receive a signed copy of the Student/Parent Contract before the student begins their Classroom Instruction or Behind-the-Wheel Lesson (whichever comes first). A full description of CS' Terms of Service can be found at <http://www.csdriving.com> under Resources and FAQs.

## **Why Get a Driver Education Certificate**

Once a student has held their Learner's Permit for a minimum of 6 months, completed all components of the Driver Education Program and has a clean driving record, a Certificate of Driver Education Completion will allow a student to take their Road Test and obtain their Driver's License before age 18. The Certificate also enables the student to obtain a reduction in car insurance for several years. Contact your insurance company for more information

## **The Complete Driver Education Program: Cost: \$650.00**

This package fulfills RMV requirements for Junior Operators to obtain a Driver Education Certificate of Completion and become eligible to take a Road Test and receive a License. The program consists of 30 hours of Classroom Instruction; 12 hours of Behind-the-Wheel Instruction; 6 hours of Observation and a 2-hour Parent Class.

## **Driver Education Age Requirements**

- 15 years 9 months: Student can begin Classroom Instruction
- 16 years: Legal age to operate with a Learner's Permit
- 16 ½ Years: Legal age (to the day) to be Licensed with a Driver Education Certificate
- 18 years: Legal age (to the day) to be Licensed without a Driver Education Certificate

**Parent Class:** A parent or guardian must attend a 2-hour Parent Class before the student can go on their Road Test. The Parent/Guardian will be introduced to the Driver Education Curriculum, the Junior Operator's Law (JOL) and driving skills and behaviors the student will be learning. It is recommended you attend this class before your teen begins the program. Register online at [www.csdriving.com](http://www.csdriving.com).

**Other Fees:** (not included in the cost of the Program)

### **RMV Fees** (payable to MassDOT)

- **Learner's Permit \$30:** Paid to RMV the day of student's Permit Exam.
- **RMV License Fee \$50 and RMV Road Test Fee \$35:** These fees can be paid the day of the student's Permit Exam or online at [www.mass.gov/rmv](http://www.mass.gov/rmv) once the student knows their Road Test date. These fees must be paid before the student's Road Test or their License will be delayed.
- **Driver Education Certificate of Completion \$15:** When the student has completed all components of the Driver Education Program, CS Driving School will mail your check to the RMV. This check is made payable to MassDOT and delivered to CS Driving School (Waltham location) or given to the CS Instructor on the student's last driving hour. Students under 18 will not be able to schedule a Road Test until the Certificate has been issued.

### **CS Road Test Sponsorship Fee \$125** (Optional):

This fee is paid directly to CS Driving School if a student would like CS Driving School to sponsor them at an Individual Road Test or Weekend Group Road Test. This fee includes the use of a CS Driving School Vehicle and a CS Instructor (Sponsor) on Road Test Day.

- \* **The Complete Driver Education Course must be completed within 2 years from the student's Start Date. No refund will be allowed after 1 year.**
- \* **If a student has been registered with CS Driving School for 12 months or longer with no activity during that time, the student will not be guaranteed driving hours during the summer months. No refund will be allowed after 1 year.**
- \* **After the first Classroom or Behind-the-Wheel attendance, tuition is non-refundable.**
- \* **Classroom Sessions must reach a minimum of twelve (12) registered students in order for the class to be held.**

Please refer to CS Driving School's Terms of Service located at [www.csdriving.com](http://www.csdriving.com) under 'Resources & FAQs' which outlines, in detail, all components of the Driver Education Program and CS Driving School's policies and procedures.

Date Received: \_\_\_\_\_  
CK # \_\_\_\_\_  
Entered in FMP \_\_\_\_\_

Date Received:	_____
Ck #	_____
Entered in FMP	_____

# Lexington Community Education & CS Driving School

## Student/Parent Contract

**As a student of Lexington Community Education and CS Driving School, you agree to the following policies and understand the following rules:**

- Your age at the time of this registration is 15 years, 9 months or older.
- There are no refunds after 30 days from receipt of registration. Please make sure your selected class does not interfere with after school activities.
- In order to become eligible to receive a Driver Education Certificate of Completion from the Registry of Motor Vehicles, you must complete the following requirements:
  - 30 hours of Classroom Instruction, 12 hours Behind-the-Wheel Instruction, 6 hours Observation, 2 hour Parent Class and 40 hours of driving with a parent or guardian or someone at least 21 years old with a valid license and has been driving at least 1 year.
- If you miss a class for any reason, you must make-up the missed class in a subsequent month. If you do not attend the make- up class, you will not be eligible to pass the course. Tardiness and/or early departure from any session will count as an absence.
- The CS Instructor has authority to release a student from the program who is disruptive. No refund will be allowed.
- You understand it will take a minimum of 6 months to complete the Driver Ed program.
- You understand that the Massachusetts Registry of Motor Vehicles requires a student to hold their Learner's Permit for 6 months and successfully complete all components of the Driver Education Program in order to become eligible to receive a Certificate of Completion and take a Road Test to obtain a License. **Because of this requirement, CS' Behind-the-Wheel policy allows students to schedule one (1) driving hour every 13 days.** This system has proven to be successful as it allows students to complete their 12 required driving hours close to their eligibility date. It also provides the time required by parents, between lessons, to complete their 40 hours of driving with their teen.
- I have read CS Driving School's Terms of Service located at [www.csdriving.com](http://www.csdriving.com) under 'Resources and FAQs.

### **Class Rules and Restrictions**

*Classes must reach a minimum enrollment of 12 students (1) week prior to the session start date or class will be cancelled. If LHS has no school or early dismissal because of inclement weather, Driver Ed classes will be cancelled.*

Flexible Classes: There are (10) three-hour classes that make up the (30) hours of required classroom. Each numbered class (1-10) has focused topics allowing the student to make-up that specific class in another corresponding session.

Accelerated Classes: There are (5) six-hour classes that make up the (30) hours of required classroom. Each numbered class (1-5) has focused topics allowing the student to make-up that specific class in another corresponding session.

Classroom Final Exam: Each student must pass the course with no less than a score of 80%. Students are required to have a properly maintained notebook; pass periodic quizzes given at the Instructor's discretion and pass a Final Exam on the last day of class. A student failing the Exam will be able to take it a second time and parents will be notified.

- Students with more than three (3) missed classes will not be permitted to take the Final Exam.

Registration is mandatory for all make-up classes. Call CS Driving School to reserve your seat.

### **Behind-the-Wheel Cancellation Policy**

A 24-hour notice is required if you need to cancel your Behind-the-Wheel lesson. If less than a 24-hour notice is received, you will be charged a \$60 cancellation fee. You can cancel an appointment by email at [contact@csdriving.com](mailto:contact@csdriving.com) or by calling CS Driving School during business hours. **Voicemails are not accepted when cancelling a driving lesson.**

A student will also be charged a \$60 cancellation fee when a 24-hour notice is not received for the following reasons:

- If a student does not appear for a scheduled lesson; If a student does not have their original permit, glasses/contacts in their possession, has a change in pick-up/drop-off location that is not approved by CS, if a student is more than 10 minutes late for their driving lesson.

***Please note: A student will not be issued a Certificate of Completion if they have an outstanding balance on their account.***

CS Driving School & Lexington Community Education are not responsible for lost, stolen or damaged property while in the classroom or school vehicles.

By signing below, I am indicating that I have read and agree with the Student/Parent Contract outlined above by Lexington Community Education and CS Driving School. Please read CS Driving School's complete Terms of Service located at [www.csdriving.com](http://www.csdriving.com) under Resources and FAQs.

\_\_\_\_\_  
Student Signature (REQUIRED)

Date: \_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian Signature (REQUIRED)

Date: \_\_\_\_\_