



LEXINGTON COMMUNITY EDUCATION
 146 Maple Street, Lexington, MA 02420
Phone: (781) 862 8043 **Fax:** (781) 863 5829
Email: info@lexingtoncommunityed.org
Website: www.lexingtoncommunityed.org



CS DRIVING SCHOOL
 2 Winter Street, Waltham, MA 02451
Phone: (781) 891 0460 **Fax:** (781) 891 3629
Email: contact@csdriving.com
Website: www.csdriving.com

DRIVER EDUCATION PROGRAM REGISTRATION FORM

Please print clearly

STUDENT INFORMATION

Legal Name: _____ **Preferred Name (if any):** _____ **Gender:** _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Date of Birth: _____ **Cell Phone:** _____

Home Phone: _____ **High School:** _____

Email Address: _____

Learner's Permit: **Yes** **No** **Permit #** _____

Date Obtained: _____ **Expiration Date:** _____

Health/Medical Condition(s): *Are there any health or medical conditions or physical considerations that may affect the students' ability to safely complete all aspects of this program or affect the safety of others? If Yes, please explain below:*

Yes *(please explain):* _____
 No

PARENT/GUARDIAN (1) INFORMATION

Name: _____

Cell Phone: _____

Email: _____

PARENT/GUARDIAN (2) INFORMATION

Name: _____

Cell Phone: _____

Email: _____

COURSE SELECTION

Price does not include: RMV Fees, Road Test & Parent Class

Driver Education Course: \$680.00
Includes the following requirements

- 30 Hours Classroom Instruction
- 12 Hours Behind-the-Wheel (BTW) Driving Instruction
- 6 Hours Observation
- 2-Hour Parent/Guardian Class*

***The Parent/Guardian Class is included in the Driver Education Course if taken at Lexington High. If a Parent/Guardian attends a Parent Class at any other CS location, it is not included and a \$30 charge will be applied to the student's account.**

Classroom Instruction Only: \$385.00
 30 Hours Classroom Instruction

CLASSROOM SELECTION

Visit www.lexingtoncommunityed.org to select Class

	MONTH of Class	START Date
First Choice		
Second Choice		

HOW TO REGISTER

Please complete and sign this form. You may mail, fax or hand-deliver to LCE located in the main office of LHS. Please send check or credit card information along with the completed Registration Form by Fax (781) 863-5829 **or** Mail to:

Lexington Community Education 146 Maple St,
 Lexington, MA 02420

Refund Policy: No refunds after 30 days. Non-transferable

PAYMENT INFORMATION

Please make **CHECK** payable to Lexington Community Education **or** Provide your **CREDIT CARD** information (Visa or MasterCard Only)

CC #: - - -

Exp Date: / Verification Code (last 3 digits on back):

Cardholder Signature: _____ **Date:** _____

Date Received: _____
CK # _____
Entered in FMP _____

Lexington Community Education

Dear Parent & Student:

CS Driving School has contracted with Lexington Community Education to offer Driver Education to students wishing to obtain their Certificate of Driver Education. Below is a summary of the Driver Education Program requirements along with the Terms of Service and Registration Form. CS Driving School must receive a signed copy of the signed Terms of Service before the student begins their Classroom Instruction or Behind-the-Wheel Lesson (whichever comes first). A complete description of CS' Terms of Service can be found at <http://www.csdriving.com> under Resources and FAQs.

Driver Education Age Requirements

- 15 years, 9 months: Student can begin the Classroom Instruction
- 16 Years: Legal age to operate with a Learner's Permit
- 16 ½ Years: Legal age (to the day) to be licensed with a Driver Education Certificate
- 18 Years: Legal age (to the day) to be Licensed without a Driver Education Certificate

Lexington Community Education Driver Education Program: \$680.00 (Includes)

- 30 Hours Classroom Instruction
- 12 Hours Behind-the-Wheel Instruction
- 6 Hours of Observation
- 2 Hour Parent/Guardian Class

Price does not include: RMV Fees and Road Test Fees (optional – shown below)

Parent/Guardian Orientation Class:

A Parent/Guardian must attend a two-hour Parent Class before the student can become eligible to receive a Certificate of Completion and schedule a Road Test. If a Parent/Guardian has attended a Parent Class within the past five years, the Parent/ Guardian is not required to attend again, however, a copy of your Parent Class Completion Certificate must be emailed to www.csdriving.com. If a student is 18 years old (or older), the Parent/Guardian is not required to attend a Parent Class.

The Parent/Guardian Class is included in LCE's Driver Education Course if the Parent/Guardian takes a Parent Class at Lexington High School. If a Parent/Guardian attends a Parent Class at any other CS location, it is not included and a \$30 charge will be applied to the student's account.

Parent Class Registration is provided to all email addresses listed on the Registration Form once your account has been activated.

The Parent/Guardian will be introduced to the Driver Education Curriculum, the Junior Operator's Law (JOL) and driving skills and behaviors. It is recommended you attend a Parent Class before your teen begins the program.

OTHER FEES

RMV Fees (payable to MassDOT)

- **\$30.00: Learner's Permit Fee.** Paid to RMV the day the student takes their Permit Exam.
- **\$85.00: RMV License Fee (\$50) and RMV Road Test Fee (\$35):** These fees can be paid the day of the student's Permit Exam or online at www.mass.gov/rmv once the student knows their Road Test date. These fees must be paid before the student's Road Test or their Driver's License will be delayed.

CS Driving School Fees

- **\$180.00: This fee covers the Certificate of Completion (\$30.00) and Road Test Sponsorship Fee (\$150.00) Choose this option if you plan to take your Road Test with CS. CS will send away for your Certificate of Completion and schedule your Group Road Test. You will test in a CS Vehicle with a CS Instructor as your Sponsor. This check is made payable to CS Driving School and given to the CS Instructor on the student's last driving hour. You can also pay this fee online through your Student Portal. Students under 18 will not be able to schedule a Road Test until the Certificate has been issued.**
- **\$30.00: This fee covers your Certificate of Completion ONLY Choose this option if you plan to schedule your own Road Test through the RMV. This check is made payable to CS Driving School and given to the CS Instructor on the student's last driving hour. You can also pay this fee online through your Student Portal. Students under 18 will not be able to schedule a Road Test until the Certificate has been issued.**

* The Complete Driver Education Course must be completed within 2 years of the student's Start Date. No refund will be allowed after 1 year.

* If a student has been registered with CS Driving School for 12 months or longer with no activity during that time, the student will not be guaranteed driving hours during the summer months. No refund will be allowed after 1 year.

* After the first Classroom or Behind-the-Wheel attendance, tuition is non-refundable.

* Classroom Sessions must reach a minimum of twelve (12) registered students for the class to be held.

Please refer to CS Driving School's complete Terms of Service located at www.csdriving.com under 'Resources & FAQs'.

TERMS OF SERVICE for STUDENT & PARENT

Date Received: _____
CK # _____
Entered in FMP _____

As a student of Lexington Community Education and CS Driving School, you agree to the following:

- Your age on the first day of Classroom Instruction is 15 years 9 months or older.
- You understand there are no refunds after you begin Classroom Instruction or Behind-the-Wheel Instruction.
- To become eligible to receive a Driver Education Certificate of Completion from the Registry of Motor Vehicles, you must complete the following requirements: 30 Hours Classroom Instruction; 12 Hours Behind-the-Wheel Instruction; 6 Hours Observation; 2-Hour Parent Class **and** 40 Hours of Driving with a parent/ guardian or someone at least 21 years old with a valid license and at least 1 year of driving experience.
- If you miss a Class for any reason, you must make-up the missed class in a subsequent month. If you do not attend the make-up class, you will not be eligible to pass the course. Tardiness and/or early departure from any session will count as an absence.
- The CS Instructor has authority to release a student from the program who is disruptive. No refund allowed.
- The Massachusetts Registry of Motor Vehicles requires a student to hold their Learner's Permit for 6 months and successfully complete all components of the Driver Education Program to become eligible to receive a Certificate of Completion and take a Road Test to obtain a License. **Because of this requirement, CS' Behind-the-Wheel policy allows students to schedule one (1) driving hour every 13 days.** This system has proven to be successful as it allows students to complete their 12 required driving hours close to their eligibility date. It also provides the time required by parents, between lessons, to complete their 40 hours of driving with their teen.
- CS Driving School and LCE are not responsible for any lost, stolen or damaged property at LHS or in a CS Vehicle.
- You have read CS Driving School's complete Terms of Service located at www.csdriving.com under 'Resources & FAQs.'

Class Rules and Restrictions

Classes must reach a minimum enrollment of 12 students (1) week prior to the session start date or class will be cancelled. If LHS has no school or early dismissal because of inclement weather, Driver Ed classes will be cancelled.

Flexible Classes: There are (10) three-hour classes that make up the (30) hours of required classroom. Each numbered class (1-10) has focused topics allowing the student to make-up that specific class in another corresponding session.

Accelerated Classes: There are (5) six-hour classes that make up the (30) hours of required classroom. Each numbered class (1-5) has focused topics allowing the student to make-up that specific class in another corresponding session.

Classroom Final Exam: Each student must pass the course with no less than a score of 80%. Students are required to have a properly maintained notebook; pass periodic quizzes given at the Instructor's discretion and pass a Final Exam on the last day of class. A student failing the Exam will be able to take it a second time and parents will be notified. Students with more than three (3) missed classes will not be permitted to take the Final Exam.

Registration is mandatory for all make-up classes. Call CS Driving School to reserve your seat.

Behind-the-Wheel Cancellation Policy

A 24-hour notice is required if you need to cancel your Behind-the-Wheel lesson. If less than a 24-hour notice is received, you will be charged a \$60 cancellation fee. You can cancel an appointment by email at contact@csdriving.com or by calling CS Driving School during business hours. **Voicemails are not accepted when cancelling a driving lesson.**

A student will also be charged a \$60 cancellation fee when a 24-hour notice is not received for the following reasons:

- If a student does not appear for a scheduled lesson
- If a student does not have their original permit, glasses/contacts in their possession
- If a student has a change in pick-up/drop-off location with less than a 24-hour notice and not approved by CS
- If a student is more than 10 minutes late for their driving lesson

Please note: A student will not be issued a Certificate of Completion if they have an outstanding balance on their account.

CS Driving School & Lexington Community Education are not responsible for lost, stolen or damaged property while in the classroom or school vehicles.

By signing below, I am indicating that I have read and agree with the Terms of Service outlined above by Lexington Community Education and CS Driving School. Please read CS Driving School's complete Terms of Service located at www.csdriving.com under Resources and FAQs.

Student Signature (REQUIRED)

Date

Parent/Guardian Signature (REQUIRED)

Date